



**Application Form for Initiating the Accreditation
Membership Process**

To the Commission on Accreditation

Of

The Association of Reformed Theological Seminaries

Institutional Data

Institution Name: _____

Street Address: _____

City: _____ State: _____

Zip Code: _____

Mailing Address (if different): _____

City: _____ State: _____

Zip Code: _____

Telephone: _____ Email: _____

URL: _____

Part 1: Name of Officers & Contact Information (a person may hold more than one position. The President must be employed by the institution and not a volunteer position)

<u>Name</u>	<u>Highest Degree</u>	<u>Email</u>
President: _____	_____	_____
Academic Officer: _____	_____	_____
Student Affairs: _____	_____	_____
Financial Officer: _____	_____	_____
Development Dir.: _____	_____	_____
Library Dir.: _____	_____	_____
Registrar: _____	_____	_____
Faculty: _____	_____	_____
Faculty: _____	_____	_____



Part 3: Eligibility Information

Each member institution must profess adherence to one or more of the historic creeds of the Reformed tradition: the Westminster Confession and Catechisms, the Belgic Confession, the Heidelberg Catechism, the Canons of Dordt, the First and Second Helvetic Confessions, or the Second London Confession of 1689.

Indicate those creeds and confessions the institution adheres to.

- Westminster Confession and Catechisms
- Belgic Confession
- Heidelberg Catechism
- Canons of Dordt
- First and Second Helvetic Confessions
- Second London Confession of 1689

Attach at the end of this application, a letter on institution station head paper, a formal letter signed by the chief executive and chairperson of the institution's board of governance, attesting to the institution's adherence to one or more of the checked creeds and confessions.

Part 4: Authorization

Indicate the institution's governmental authorization to operate and grant degrees. (If more space needed attach at the end of the application.)



Part 5: Mission and Goals

Describe the institution's mission and goals. Explain how they are in accord with the objectives of the Association. (If more space is needed attach at the end of the application.)

Part 6: Operational Experience

Has the institution been in operation three years or more and graduated one class at the graduate level.

- Yes
 No

Part 7: Governance

Provide a description of the institution's governance model. Describe how the school ensures accountability, avoids conflicts of interest, and works to ensure adherence to the mission and goals of the institution and its Reformed faith. Provide documentation confirming that the governing body is authorized to carry out the mission, goals, and objectives of the institution. Attach a copy of the institution's constitution and/or bylaws to the end of this application.



Part 10: Enrollment Data

	Two Years Ago	Previous Year	Current Year
Campus Graduate Headcount by Degree Program (for credit only)			
Distance Graduate Headcount by Degree Program (for credit only)			
Total Graduate Headcount (for credit only)			
Full-Time Equivalent (total registered credit hours divided by the institution's definition of full-time credit hour status)			

Part 11: Financial Viability

Attach an audited or reviewed financial statement of the last three years that demonstrate the institution has control and can attest to its financial stability to continue to operate.

Part 12: Required Letter and Statements

Provide, with this application, an official letter from the chief executive officer reflecting a decision of its board of control to pursue accreditation.